

Phenomenal Women's Health, Inc.



PHENOMENAL WOMEN'S HEALTH, INC. PRESENTS

ORANGE SPICE TEA

INVIGORATE YOUR LIFE WITH THE ORANGE SPICE TEA

Signature Fundraising Tea

INTERCONTINENTAL HOTEL - **BUCKHEAD**

3315 Peachtree Road NE,
Atlanta, GA 30326



Peel Away Stress and Invigorate Success

FOR MORE INFORMATION, VENDOR, AND SPONSORSHIP OPPORTUNITIES
WWW.IAMPHENOMENAL.ORG

NOVEMBER

2ND

2013

10AM-2PM

Vendor Information Package

Orange Spice Tea

ORANGESPICETEAEVENTBRITE.COM OR WWW.IAMPHENOMENAL.ORG



August 14, 2013

Dear Vendors,

Thank you for joining us at the seventh annual Phenomenal Women's Health Fundraising Tea! Vendors and conference exhibitors play an important role in making our conference a success. We are excited that you will be a part of this empowering event.

This letter contains critical information regarding the event. Please store this for future reference.

REGISTRATION INFORMATION:

Registration for the event closes on October 14, 2013. Please plan accordingly to solidify your spot prior to the deadline. If you are unable to register by the deadline listed above, we cannot guarantee a vendor table for your business or organization.

Please complete the attached registration form and pay online through www.orangespicetea.eventbrite.com.

There are two vendor options this year (elite and standard)

Elite Vendor: As part of the registration as an elite vendor, you are provided with the opportunity to enter a product or service of your choice into our giveaway raffle. Giveaways will be announced throughout the evening to provide the attendees with the opportunity of learning more about your product or service. Additionally, you are provided with the opportunity to publish a business card size ad in our advertisement book. Two meals are provided for elite vendors.

Standard Vendor: Standard vendor registration constitutes the vendor table, two chairs, table tent for your organization/business, and lunch for one individual. As part of the standard vendor registration you are provided with the opportunity to enter a product or service of your choice into our giveaway raffle.

Please provide details on which opportunity you intend on participating in at the time of your registration.

EVENT INFORMATION:

ORANGE SPICE TEA
NOVEMBER 2, 2013
10AM-2PM
INTERCONTINENTAL BUCKHEAD ATLANTA HOTEL
3315 PEACHTREE ROAD NE
ATLANTA, GA 30326

PWH Orange Spice Tea Vendor Information Package

Please plan to arrive on-time or within the set up time provided below. If you are running late or have unexpected changes, please contact me (my contact information is provided below). Upon arrival, please register your organization and at the registration table. If you will be needing assistance, please advise at that time.

VENDOR LOGISTICS INFORMATION

Each exhibit booth will consist of a table with a table cloth, 2 chairs and 1 ID sign. The Foyer is located in a high traffic area adjunct to the Venetian ball room. Registration accommodates two representatives at the table.

- Set-up times: Saturday, November 2nd at **8:30 am until 9:30 am**
- The Event room will be open Saturday, November 2nd from 10:00 a.m. – 2:00 p.m.
- **Take down times:** will be immediately following the event from **2:30pm until 3:30pm**. Please anticipate taking down **AFTER** the event to allow guests to visit your table.

PARKING AND DIRECTIONS:

Parking is \$9.00/car for the event.

The address is: 3315 Peachtree Road, NE. Atlanta, GA. 30326 Hotel phone number is (404) 946-9000.

(Directions are attached.)

Phenomenal Women's Health, Inc. Sincerely thanks you for your support in the furtherance of this organizations. We look forward to working with you to make this event and our relationship a successful one.

If you have any questions, please do not hesitate to contact me at charellepeterson@iamphenomenal.org or call at (770) 715-1511. We hope you will join us for our next Conference in 2014. Thanks you for your support!

Sincerely,

Charelle Peterson
Director
Phenomenal Women's Health Inc.
(770) 715-1511 Cell
charellepeterson@iamphenomenal.org
www.iamphenomenal.org

PWH Orange Spice Tea Vendor Information Package

Directions

Directions From the East (From Columbia, SC) -

Head west on I-20. Take exit #57 towards I-75 N/I-85 N, 3.3 mi. Once past downtown Atlanta, follow I-85 N (left lanes), 2.7 mi. At exit #87, veer slight right onto GA-400 N (following signs for Buckhead/Cumming). Take exit #2, Lenox Rd/Buckhead. Turn left onto Lenox Rd NE, 0.4 mi. Turn left onto Piedmont Rd NE, 0.4 mi. Turn left onto Peachtree Rd NE, 0.2 mi. InterContinental Buckhead Atlanta will be on the right.

Directions From the West (From Birmingham, AL) -

Head east on I-20. Take exit #57 towards I-75 N/I-85 N, 3.3 mi. Once past downtown Atlanta, follow I-85 N (left lanes), 2.7 mi. At exit #87, veer slight right onto GA-400 N (following signs for Buckhead/Cumming). Take exit #2, Lenox Rd/Buckhead. Turn left onto Lenox Rd NE, 0.4 mi. Turn left onto Piedmont Rd NE, 0.4 mi. Turn left onto Peachtree Rd NE, 0.2 mi. InterContinental Buckhead Atlanta will be on the right.

Directions From the South (From Macon, GA) -

Head north on I-75. Once past downtown Atlanta, follow I-85 N (left lanes), 2.7 mi. At exit #87, veer slight right onto GA-400 N (following signs for Buckhead/Cumming). Take exit #2, Lenox Rd/Buckhead. Turn left onto Lenox Rd NE, 0.4 mi. Turn left onto Piedmont Rd NE, 0.4 mi. Turn left onto Peachtree Rd NE, 0.2 mi. InterContinental Buckhead Atlanta will be on the right.

Directions From the Northwest (From Chattanooga, TN) -

Head southeast on I-75. Take exit #251 (left lanes) and merge onto I-85 N, 2.6 mi. At exit #87, veer slight right onto GA-400 N (following signs for Buckhead/Cumming), 2.5 mi. Take exit #2, Lenox Rd/Buckhead. Turn left onto Lenox Rd NE, 0.4 mi. Turn left onto Piedmont Rd NE, 0.4 mi. Turn left onto Peachtree Rd NE, 0.2 mi. InterContinental Buckhead Atlanta will be on the right.

Directions From the Northeast (From Greenville, SC) -

Head southwest on I-85. Take exit #88, Lenox Rd toward GA-400 N/Cheshire Bridge Rd. Turn right onto Lenox Rd, 0.1 mi. Turn left onto Spring/Buford Hwy Connector, 0.1 mi. Veer right onto Sidney Marcus Blvd NE, 0.2 mi. Turn right and enter GA-400 N, 1.8 mi. Take exit #2, Lenox Rd/Buckhead. Turn left onto Lenox Rd NE, 0.4 mi. Turn left onto Piedmont Rd NE, 0.4 mi. Turn left onto Peachtree Rd NE, 0.2 mi. InterContinental Buckhead Atlanta will be on the right.



Phenomenal Women's Health Inc.

"We have a Heart for Women"

"Peel Away Stress and Invigorate Success"

Orange Spice Tea

Vendor Application and Contract

We, the undersigned, do hereby submit this vendor application and lease for space at the Phenomenal Women's Health Inc. presents **"Peel Away s Stress and invigorate Success" Orange Spice Tea.** The Tea will be held at:

Intercontinental Buckhead Atlanta Hotel,
3315 Peachtree Rd. NE, Atlanta GA 30326
Saturday, November 2, 2013
10:00am – 2:00 pm

This vendor application along with full payment constitutes a contract for the right to use the space assigned. Contracts are based on the registrations as listed below. We understand that contracts are accepted on a first-come, first-served basis. Additional lunch is \$ 40 per person. Space is limited. Refunds are not available.

Elite Vendor: One 6ft table, two chairs, entry of a product/service into raffle giveaway to be announced during the Tea, publication of one business card size ad into the event booklet, and lunch for two individuals.

Standard Vendor: One 6ft table, two chairs, entry of a product/service into raffle giveaway, and lunch for one individual.

Company Name _____

Address _____

City, State, Zip _____

Telephone Day () _____ Evening () _____

Signed _____ Date _____

Print Name _____ Title _____

Elite Vendor Table(s) _____ @ \$ 200.00= _____

Standard Vendor Table(s) _____ @ \$ 150.00= _____

Return form with full payment by *October 14, 2013*
Make checks payable to "Phenomenal Women's Health, Inc."
Mail to 255 Maple Shade Drive, Tyrone, GA 30290
For additional information contact Cheryl Burnside at (770)632-8505